

## **CBT Business Rules**

| Company Information: |                              |
|----------------------|------------------------------|
| Company Name -       | HollyFrontier Corporation    |
| Company Contact -    | Cody Fikes                   |
| Phone Number -       | 214-954-6570                 |
| Email Address -      | Cody.fikes@hollyfrontier.com |

## **Course Information:**

| course information.         | -   |
|-----------------------------|---|
| Course Name -               | HollyFrontier Site Specific Orientation – Cheyenne, WY  |
| Course Code -               | 24HFCHY   |
| Course Price -              | \$22.00 (Members) / \$32.00 (Non-members)   |
| Course Length -             | 30 minutes  |
| Course Expiration -         | 1 year  |
| Passing Score Required -    | 80%   |
| Testing Opportunities -     | Unlimited   |
| Miscellaneous Course Info - | The HollyFrontier Navajo Refinery site-specific was developed for<br>contractors working at the HollyFrontier site in Cheyenne, WY. This<br>orientation will cover the following topics: Person Safety; General Safety;<br>Hazard Communication (HAZCOM); Personal Protective Equipment (PPE);<br>Work Permits; Fall Protection and Elevated Work; and Emergencies. |

| Prerequisites:                       |         |
|--------------------------------------|---------|
| Valid ARSC Card (BOP/BOPR) -         | No      |
| Social Security Verification (SSV) - | Yes     |
| Other Courses -                      | 24HFLSP |
| Background Screen -                  | No      |
| Medical Services -                   | No      |

| <b>Other Items:</b> |  |
|---------------------|--|
|---------------------|--|

| Other items.        | -   |
|---------------------|---|
| Reader Assistance - | No  |
| Handouts -          | None  |
| ID Requirements -   | All Trainees: Valid U.S. Driver's License; Valid U.S. State or Federal-Issued<br>Non-Driver Identification Card with Photo; or Valid U.S. Passport  |
|                     | First-Time Trainees at GCSC Facilities: Valid U.S. Driver's License; Valid U.S. State or Federal-Issued Non-Driver Identification Card with Photo; or Valid U.S. Passport and Original Social Security Card; U.S. State or Federal-Issued Photo Identification Containing Social Security Number; or Faxed or Emailed Letter on Company Letterhead. |
| Course Exceptions - | None  |
|                     |   |
| Last Updated -      | 01/25/2017  |